



# City of Burlington

## Department of Public Works

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**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

**Laura Wheelock, E.I.T.**  
*Public Works Engineer*

To: Prospective Consultants  
From: Laura Wheelock, Street Capital Program Manager  
Date: August 19, 2014  
Re: Queen City Park Road Bridge Repair Project

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The following are a list of questions that were received regarding the Queen City Park Road Bridge Repair Project; and their corresponding responses.

- 1) Could you please confirm the dates on Page 2 of the RFP?
  - a. "Questions will be accepted in writing until Monday, August 19, 2014, 12:00 PM" – Should this be Monday, Aug. 18<sup>th</sup>? Or Tuesday, Aug. 19<sup>th</sup>?  
RESPONSE: Questions will be accepted until Monday August 18, 2014, 12:00 PM
  - b. "Response to Questions will be issued by the City on Wednesday, August 21, 2014..." – Should this be Wednesday, Aug. 20<sup>th</sup>? Or Thursday, Aug. 21<sup>st</sup>?  
RESPONSE: Response to questions will be issued Wednesday, August 20, 2014.
- 2) Will front and back covers count towards the 10 page limit?  
RESPONSE: No the front and back cover will not count towards the page limit.
- 3) RFP Section VII QUALIFICATIONS AND EXPERIENCE OF KEY STAFF indicates "Resumes of these key individuals shall be included as an appendix." – Will the pages in this appendix be counted toward the 10 page limit? If so, would it be acceptable to include qualifications for individuals within the body of the text instead?  
RESPONSE: Resumes for key individuals may be included in an appendix and will NOT be counted towards the page limit; if resumes are included in the appendix they should be no more than a single sheet, double sided for each of the key individuals.
- 4) Will City crews be available to expose some of the pot holes on the bridge deck to help determine the scope of the repair work, and facilitate with estimating the work?  
RESPONSE: Yes, personnel from the City are available to expose some of the deteriorated areas for inspection/evaluation.
- 5) Would the City consider a full deck replacement in place of the repairs?  
RESPONSE: No, the City is solely looking for a repair project at this time with this RFP.